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**Notice is hereby given that a Special General Meeting  
of the Society will be held at  
7.30 p.m. on Monday 20<sup>th</sup> February  
in the Wolfson Lecture Theatre, Churchill College,  
Storey's Way, Cambridge  
to transact the following business**



### **Agenda**

1) To elect Sue McMeekin as Treasurer of CSAR for a period of three years from 1 March

**Summary CV:**

- Qualifications: Chartered Accountant (ICAEW); BA (Hons) European Business Studies.
  - Currently Finance Manager at Churchill College, responsible to the Bursar for all financial matters including budgets, management reports, accounting systems and controls, statutory accounts, cashflow, PAYE, VAT, and supervision and appraisal of 6 finance staff.
  - Responsible to Directors for all financial matters for two subsidiary companies of the College
  - Responsible for accounting records for three trusts of Churchill Archives Centre and for a further 3 charitable trusts.
  - Previous experience as Deputy Secretary in Peterborough Diocesan Board of Finance, and in Coopers & Lybrand Deloitte, responsible for preparation and execution of audits.
  - Parent-Governor of Fenstanton and Hilton County Primary School
- 2) To thank the outgoing Treasurer, Dr Eddie Powell, for his excellent stewardship of the finances of CSAR.

By order of the Council

Secretary to Council

Camilla Benfield

13 February 2017

Private Individual Members and one representative of each Corporate Member are entitled to vote at this meeting.

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